**5 Year Strategic Plan for School Improvement**

**Pike County Career Technology Center**

**Adult Workforce Education**

**April 1, 2021 - December 31, 2026**

**Committee Members:**

* Jerilynn Bapst
* Sam Jones
* Johnna McDonie
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* Eric Meredith (Superintendent)
* Lathe Moore
* Sharon Perkins
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*Original – March 31, 2021*

*Updated – December 3, 2021*

*Updated –*

*Updated –*

*Updated –*

*Updated –*

*Updated –*

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| **Goals** | **Action Steps** | **Performance Indicators** | **Progress / Outcome** |
| **1. Implement additional Adult Education occupational program(s).** | Seek Financial Aid Options  Needs Assessment / Input from employers and labor market data  Budget for implementation and the purchase of any needed equipment / supplies  Advisory committee selection and meetings for input.  Curriculum Development  Personnel Selection/Development/  Recruitment  Explore partnerships with other educational institutions  *Note – must wait until COE re-affirmation visit is completed* | Overall Performance Indicator:  Additional program(s) are approved by ODHE and COE | Update 12-2-21  COE Re-affirmation visit pushed to 2022 |
| **2. Full Implementation of Center for Training Excellence (CTX) Program and Services** | Conduct a comprehensive review of data and information concerning the number and types of business and industry in Pike County.  Establish partnerships with existing institutions that are already delivering services or working with business and industry.  Establish electronic and printed content that explains the services and intent – and make them available to business and industry.  Conduct an effective customized training for a local business / industry that meets their determined needs – or develop an effective pre-employment training program that addresses their needs. | A comprehensive guide with relevant data will be available by April 2021.  Established and working partnerships in place.  Delivery of electronic and printed content.  Delivery of program with overall satisfaction rating of at least 90%. | Completed April 2021  Completed and ongoing April 2021  Insite and Workforce Development  Need to implement.  Completed and ongoing 2021  Need to keep up to date. |
| **3. Increase enrollment in the current Adult Education programs – EMT, Firefighter, Medical Assistant, Nursing Assistant, and Phlebotomy.** | Increase capacity in programs. For example, the number of Medical Assistant students and the number of Phlebotomy students are limited due to combining classes.  Publish and distribute electronic and *printed* catalogs.  Schedule and publish fall program offerings in spring.  Offer EMT in fall as well as spring.  Offer additional Adult Education Programs. *See… Implement additional Adult Education occupational program(s).* | Overall Performance Indicator:  FY2022  EMT = 20  Firefighter = 45  Medical Assistant = 20  Nursing Assistant = 30  Phlebotomy = 20  + Additional Programs | Update 12-2-21  10 MA  0 Phlebotomy  5 EMT |
| **4. Increase enrollment in Aspire.** | Use previous year student demographic and program data to understand where students live, why they attend, and their age group. Use this data to concentrate recruitment strategies / action steps of the plan.  Develop and distribute flyers / brochures. (Especially at county libraries & their branches, community action). Refer to data analysis to target.  Purchase promotional items.  Attend county High School Guidance Counselor Meetings (if no meeting, communicate personally).  Speak at [or with] with community civic or educational meetings (Kiwanis, Head Start, Lions, ESC, Community Action, DJFS, Courts, etc…)  Participate in Pike CTC Open House.  Update and maintain website.  Use social media to promote Aspire classes/services weekly.  Issue press release in Pike and Jackson County newspapers.  Implement student referral program with incentives to any student that refers another student who becomes enrolled.  Seamlessly offer distance learning options. Can be hybrid model.  Follow Retention Procedure. Use Remind ap.  Monthly attendance analysis | Overall Performance Indicator:  Meet Aspire Grant Enrollment Projection.  FY21 = 176 | Update 12-2-21  40 (through October)  Action Steps are being followed. |
| **5. Implement student support staff to facilitate the student support services, specifically, student academic counseling and student transition services.** | Define job description and role of the student support staff member.  Explore funding availability through a combination of Aspire and Adult Education budgets.  ~~Post and hire staff member.~~  UPDATE – Incorporate existing Aspire Staff for academic counseling.  Assistance from CAC of Pike partnership for transition services (employment). | Overall Performance Indicator:  Staff in place and providing services by May 30, 2021. | December 2, 2021  In Place – Effective |

**Financial Resources:**

FY21 – Three year cap with reduction in percentage of state funding.

CTX Funding for fiscal years FY20 and FY21 = $50,000

FY22 – State is proposing a complete and total performance based funding model.

COVID-19 financial impacts to the state budget are to be suspected, however, the specific effect is yet unknown.

12-2-21 No updates concerning future allocation.

Aspire grant funded at $160,000 for FY22.

FY23 –

FY24 –

FY25 –

Strategic Plan has been developed with a realistic understanding of the scope and size of the school. All initiatives planned are such that there is no expectation (or need) of drastic shift in funding (positive or negative).

**Mission:** The mission of the Pike County Joint Vocational School District is to dedicate itself to instill in every one of its students the importance of the work ethic regardless of the diversity of the population – allowing the resulting graduates to become contributing members of society and to be ethical, honest, and complete individual

**Vision:** A new generation – committed to lifelong learning.